

Terms and conditions for accommodation in the Scouts en Gidsen Vlaanderen Asbl Hopper Hostels

1. The specific accommodation conditions for each site are contained in their internal rules. These specific conditions form an integral part of the contract with the price list, and the general terms and conditions.
2. Rates & Bookings
 - ✓ Rates apply from 1 January to 31 December inclusive.
 - ✓ The rate applied is the price applicable to the year of stay.
 - ✓ Special rates apply each year to youth activities.
 - ✓ Bookings for youth activities are given priority in the six months prior to the school holidays. In other words, bookings for youth activities can be made from 01/09/20XX for stays up to 01/09/20XX + 2 years, and for all other groups up to 01/09/20XX + 1.5 years.
 - ✓ If the site warden realises that a group does not meet the conditions for the special rate, the appropriate rate will be changed.
3. For each stay, a minimum number of participants will be charged as stated in the contract. At least 14 days before the beginning of the stay, the precise number of participants must be communicated to calculate meals and nights. Additional nights and/or meals will be added to the invoice.
4. Reservations will be confirmed if the account is paid within 14 days of the date of issue of the contract. If no deposit is requested, the booking will be confirmed if a signed contract is returned within 14 days. The date of posting is the applicable date.
5. Billing and ways to pay
 - ✓ If a deposit is requested, the final invoice will be sent after the stay.
 - ✓ Invoices must be paid by the date stated.
 - ✓ Unless otherwise agreed, invoices must be paid by bank transfer. Receipts will be given for cash payments but never for amounts above those legally permitted.
6. Late payments will incur a €15 administrative surcharge. Permitted interest charges will also be added to the bill.
7. The organizer of a group stay is responsible for paying the full invoice. No individual invoices will be issued or individual payments accepted.
6. The premises must be cleaned in accordance with the centre's requirements. Following a check of the inventory and infrastructure, any damage, missing articles or additional cleaning will be calculated. Inadequate cleaning, damage or missing articles not registered at departure may still be charged to the group if they have clearly been caused by the group in question. The centre warden will inform the group involved as quickly as possible.
7. The organizer of a group stay is responsible for insuring the group and its members individually against damaged caused to Scouts en Gidsen Vlaanderen Asbl, its Hopper hostels or their users. The warden can ask to be shown the insurance cover at any time and it must be provided immediately.
8. Cancellation.
 - ✓ Cancellation must be made in writing and implies complete abandonment of the stay.
 - ✓ In the case of cancellation, the cost will be calculated on the basis of the minimum number of participants stated in the contract. If the period can be re-booked in whole or in part, this cost will be refunded in whole or in part.
 - ✓ Cancellations within 14 days of arrival, the cost of the booking up to that point will be due in full. This represents the termination penalty for late breaking of the contract.
9. Data communicated in connection with this booking will be stored in the database managed by Scouts en Gidsen Vlaanderen Asbl. They will only be used to communicate information connected with the booking in question and our activities. In line with the law of 8 December 1992 on privacy, you retain the right to request rectifications.
10. In case of dispute, the courts of Antwerp are alone competent.

Scouts en Gidsen Vlaanderen vzw –Woutershof Youth Centre Terms and conditions

1. Arrival

- 1.1 Hours of arrival and departure are included in the contract. Exceptions may be agreed in advance.
- 1.2 The group leader must report to Head of the Centre on arrival and departure.
- 1.3 Upon arrival, a list of participants must be given to the Centre.
- 1.4 Damage or missing inventory should be reported on arrival.

2. Stay

- 2.1 Use of own sheets and pillowcase is required even when using a sleeping bag.
- 2.2 Pets are not allowed.

3. Security

- 3.1 The group leader will take note of the rules of evacuation in case of fire. Any abuse of the fire prevention and protection system shall be punished by a fine of EUR 125.
- 3.2 After cooking, turn off the light of the hood, which also shut off the gas.
- 3.3 Smoking is prohibited in all buildings.
- 3.4 Campfires are only allowed at the locations provided for this purpose. In times of drought, a ban on fires may be in effect.
- 3.5 Drive slowly, from entrance to parking: think of children playing!
- 3.6 It is possible to park on one side among the trees or in the parking lot. Never park between access barriers. Agricultural machinery must always be able to pass.

4. Environment

- 4.1 Save energy: turn off the light when you leave a room. Close doors and windows when the heating is on.
- 4.2 Let's be frugal with water.
- 4.3 Sort waste. You will receive helpful instructions on arrival. The sorted waste can be left without charge. Unsorted waste will be charged per bag left at Woutershof. Better to sort, it costs less. It is forbidden to dig holes for disposal of waste.
- 4.4 Respect the field and play areas. No cars on the grounds. No damage to plantations.
- 4.5 Nature Reserve Kempen-Broek has its own rules. A folder will be given on arrival. The nature reserve is accessible only between sunrise and sunset. The woods are also accessible for games after sunset. Do not leave anything behind except footprints.
- 4.6 Kempen-Broek is a quiet area. Respect the rest of other groups and residents. Silence between 23h and 8h. Music facilities are not allowed outside.
- 4.7 Collecting wood for the campfire is allowed only with the prior consent of the ranger.

5. Departure

- 5.1 The group is responsible for the final and thorough cleaning of used buildings. The guidelines in this regard will be given on arrival. The building must be left as you found it on arrival. Woutershof provides cleaning materials and environmentally friendly products. A partial, or poor level of cleaning will be charged.
- 5.2 The inventory of the kitchen and the dishes will be checked upon departure. Any loss or damage will be charged.
- 5.3 The tables and chairs must not be used outside. Specific furniture is provided for outdoor use. On departure, all must be placed in its correct location.

6. Caterpillars (oak processionary moth)

- 6.1 The oak processionary moth is present in the region. These insects can cause rashes and severe itching. Upon arrival, a folder with the relevant information will be provided. The group leader will ensure to notify all participants. If children have any irritation, parents must be informed of the origin of these, for example through the prospectus issued by Woutershof.

7. Full board

- 7.1 Meal times: 8h30-12h - 16h-18h. The group will help set and clear the table, and with doing the dishes.