

## Terms and conditions for accommodation in the Scouts en Gidsen Vlaanderen Asbl Hopper Hostels

- The specific accommodation conditions for each site are contained in their internal rules. These specific conditions form an integral part of the contract with the price list, and the general terms and conditions.
- Rates & Bookings**
  - ✓ Rates apply from 1 January to 31 December inclusive.
  - ✓ The rate applied is the price applicable to the year of stay.
  - ✓ Special rates apply each year to youth activities.
  - ✓ Bookings for youth activities are given priority in the six months prior to the school holidays. In other words, bookings for youth activities can be made from 01/09/20XX for stays up to 01/09/20XX + 2 years, and for all other groups up to 01/09/20XX +1.5 years.
  - ✓ If the site warden realises that a group does not meet the conditions for the special rate, the appropriate rate will be changed.
- For each stay, a minimum number of participants will be charged as stated in the contract. At least 14 days before the beginning of the stay, the precise number of participants must be communicated to calculate meals and nights. Additional nights and/or meals will be added to the invoice.
- Reservations will be confirmed if the account is paid within 14 days of the date of issue of the contract. If no deposit is requested, the booking will be confirmed if a signed contract is returned within 14 days. The date of posting is the applicable date.
- Billing and ways to pay**
  - ✓ If a deposit is requested, the final invoice will be sent after the stay.
  - ✓ Invoices must be paid by the date stated.
  - ✓ Unless otherwise agreed, invoices must be paid by bank transfer. Receipts will be given for cash payments but never for amounts above those legally permitted.
  - ✓ Late payments will incur a €15 administrative surcharge. Permitted interest charges will also be added to the bill.
- ✓ The organizer of a group stay is responsible for paying the full invoice. No individual invoices will be issued or individual payments accepted.
- The premises must be cleaned in accordance with the centre's requirements. Following a check of the inventory and infrastructure, any damage, missing articles or additional cleaning will be calculated. Inadequate cleaning, damage or missing articles not registered at departure may still be charged to the group if they have clearly been caused by the group in question. The centre warden will inform the group involved as quickly as possible.
- The organizer of a group stay is responsible for insuring the group and its members individually against damaged caused to Scouts en Gidsen Vlaanderen Asbl, its Hopper hostels or their users. The warden can ask to be shown the insurance cover at any time and it must be provided immediately.
- Cancellation.**
  - ✓ Cancellation must be made in writing and implies complete abandonment of the stay.
  - ✓ In the case of cancellation, the cost will be calculated on the basis of the minimum number of participants stated in the contract. If the period can be re-booked in whole or in part, this cost will be refunded in whole or in part.
  - ✓ Cancellations within 14 days of arrival, the cost of the booking up to that point will be due in full. This represents the termination penalty for late breaking of the contract.
- Data communicated in connection with this booking will be stored in the database managed by Scouts en Gidsen Vlaanderen Asbl. They will only be used to communicate information connected with the booking in question and our activities. In line with the law of 8 December 1992 on privacy, you retain the right to request rectifications.
- In case of dispute, the courts of Antwerp are alone competent.

---

## Scouts en Gidsen Vlaanderen vzw –Moerkensheide Youth Centre

### Terms and conditions

#### 1. Arrival and departure

Unless otherwise stated, please refer to the arrival and departure times given in the contract.

Traffic is allowed on site (up to 15km/h) for loading/unloading of large equipment only. No other cars or vehicles are allowed on site. Parking facilities are available outside the forest.

The Lead Person should contact the Centre Manager, both on arrival and before departure.

Upon arrival, the Lead Person is required to provide a full list of participants and leaders to the reception staff.

Upon arrival, an inventory list will be provided. Please use it to report any damaged / missing items. The list should be handed back to the staff within one hour of your arrival. The same list will be used for check-out.

#### 2. Stay

Pets are not allowed on site or in the buildings.

You are required to use sheets and pillowcases. These can be rented. Blankets are available free of charge. Dirty mattress protectors and/or blankets will be charged.

#### 3. Playing in the woods and field

Please make sure you tidy the area after you have finished your activity.

Leave no trace: any ribbon, ropes, balloons, papers or other material must be picked up.

Digging is not allowed.

Respect nature: do not damage trees and shrubs.

Pioneering poles are available free of charge. After using them, please put them back where you found them. Lost or damaged poles will be charged.

The leader remains responsible at all times for the behaviour of members of their group.

#### 4. Code of conduct

Guests are required to give due consideration to other groups/local inhabitants and must not disturb the sleep of other guests. Quiet time is expected between 11pm and 8am.

Sound systems may not be used outside.

Do not make so much noise inside the building that it can be heard from outside. Moerkensheide Youth Centre may not be used for parties.

Any noisy event organised by a large group must be discussed in advance with the Centre Manager and may need additional permission from the local authorities.

#### 5. Fire regulations

Smoking is not allowed in the building.

Smoking is restricted to the area around the buildings, where ashtrays are provided.

The buildings are equipped with fire alarms. Any malicious activation of

fire alarms or misuse of fire equipment will result in a €125.00 fine. Any fire service costs will be charged to the offending group.

#### 6. Making fires

Campfires are only permitted in the campfire area with the prior agreement of the Centre Manager. Any fire should remain within the metal edge and the wood must not be stacked higher than 1m. Cooking on fire is only allowed on altar tables or in barrels that are closed at the bottom and sides. Please make sure that the flames are no higher than 50cm.

Only "dead wood" and untreated wood from the market may be chopped, sawn and burnt.

Ashes, charcoal and half-burnt wood should be left in the campfire circle.

In periods of drought, fires may be prohibited.

#### 7. Waste disposal

Guests are required to sort waste according to the rules in force. Failure to comply with the waste sorting system will result in a fine of between €15.00 and €75.00 per infringement.

Digging waste pits is not allowed.

At the end of your stay, all bins should be emptied and left clean.

#### 8. Water and electricity

There is no electricity available in the woods.

Drinking water is available in the buildings and sanitary blocks.

Two rainwater taps are located near the main building.

Please use water and electricity sparingly. Overconsumption will be charged.

Switch off lights, turn off heating in unused rooms, and keep doors and windows closed if the heating is on.

#### 9. Cleaning

Please make sure that your group cleans any premises that it uses. The necessary equipment and ecological products will be provided. The use of bleach is not allowed.

#### 10. Suppliers

No external suppliers will be allowed in the Youth Centre without prior consultation with the Manager.

You may order bread through the Youth Centre from the baker attached to the Centre.

Drinks will be made available to groups.

#### 11. Full board

Meal times will be communicated before your arrival or at the beginning of your stay.

Estimated times: 8.15 (breakfast) -12.15 (lunch) -16.00 (snack) -18.00 (dinner).

Groups are required to set/clear the table and help with the dishes.