

## Terms and conditions for accommodation in the Scouts en Gidsen Vlaanderen Asbl Hopper Hostels

- The specific accommodation conditions for each site are contained in their internal rules. These specific conditions form an integral part of the contract with the price list, and the general terms and conditions.
- Rates & Bookings**
  - ✓ Rates apply from 1 January to 31 December inclusive.
  - ✓ The rate applied is the price applicable to the year of stay.
  - ✓ Special rates apply each year to youth activities.
  - ✓ Bookings for youth activities are given priority in the six months prior to the school holidays. In other words, bookings for youth activities can be made from 01/09/20XX for stays up to 01/09/20XX + 2 years, and for all other groups up to 01/09/20XX +1.5 years.
  - ✓ If the site warden realises that a group does not meet the conditions for the special rate, the appropriate rate will be changed.
- For each stay, a minimum number of participants will be charged as stated in the contract. At least 14 days before the beginning of the stay, the precise number of participants must be communicated to calculate meals and nights. Additional nights and/or meals will be added to the invoice.
- Reservations will be confirmed if the account is paid within 14 days of the date of issue of the contract. If no deposit is requested, the booking will be confirmed if a signed contract is returned within 14 days. The date of posting is the applicable date.
- Billing and ways to pay**
  - ✓ If a deposit is requested, the final invoice will be sent after the stay.
  - ✓ Invoices must be paid by the date stated.
  - ✓ Unless otherwise agreed, invoices must be paid by bank transfer. Receipts will be given for cash payments but never for amounts above those legally permitted.
  - ✓ Late payments will incur a €15 administrative surcharge. Permitted interest charges will also be added to the bill.
- ✓ The organizer of a group stay is responsible for paying the full invoice. No individual invoices will be issued or individual payments accepted.
- The premises must be cleaned in accordance with the centre's requirements. Following a check of the inventory and infrastructure, any damage, missing articles or additional cleaning will be calculated. Inadequate cleaning, damage or missing articles not registered at departure may still be charged to the group if they have clearly been caused by the group in question. The centre warden will inform the group involved as quickly as possible.
- The organizer of a group stay is responsible for insuring the group and its members individually against damaged caused to Scouts en Gidsen Vlaanderen Asbl, its Hopper hostels or their users. The warden can ask to be shown the insurance cover at any time and it must be provided immediately.
- Cancellation.**
  - ✓ Cancellation must be made in writing and implies complete abandonment of the stay.
  - ✓ In the case of cancellation, the cost will be calculated on the basis of the minimum number of participants stated in the contract. If the period can be re-booked in whole or in part, this cost will be refunded in whole or in part.
  - ✓ Cancellations within 14 days of arrival, the cost of the booking up to that point will be due in full. This represents the termination penalty for late breaking of the contract.
- Data communicated in connection with this booking will be stored in the database managed by Scouts en Gidsen Vlaanderen Asbl. They will only be used to communicate information connected with the booking in question and our activities. In line with the law of 8 December 1992 on privacy, you retain the right to request rectifications.
- In case of dispute, the courts of Antwerp are alone competent.

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## Scouts en Gidsen Vlaanderen vzw –Merkenveld Youth Centre Terms and conditions

### GENERAL

- The entire group shall respect the Terms and Conditions of the centre, as well as the rules explained in the folder.
- The group leader will go to the reception on arrival. This person shall always be reachable and will supply us with a list of participants for the entire duration of the stay. If people arrive or leave during the stay, the group leader will inform the reception.
- The group must bring its own first aid kit.
- Pets are not allowed.
- It's obligatory to use sheets and a pillow case, to protect the mattress and pillow.

### CARS

- Merkenveld is a car free area. The only parking facilities can be found at the entrance of the site. You are not allowed to park or stop over in Merkenveldweg.
- Busses shall park at the specific bus stop area. People with special needs can park near the main building.
- Chariots are available to transport materials.

### GENERAL FIRE SAFETY

- Smoking and making fires is prohibited in the buildings and the forest.
- In the case of a false fire alarm, provoked by the group, a fine of seven days stay will be charged.
- Costs of intervention by the fire brigade will be charged to the groups.
- Campfires are only allowed in the provided area, upon agreement with the centre Merkenveld. The group shall bring all safety equipment required for around the campfire.
- Fires and cook pits shall only be lit in special barrels, closed at the side and underneath. Flames should not come higher than 50 cm.
- Only dead wood and pure non threatened wood from the shop can be used.
- Merkenveld can prohibit any fire, at any moment.

### CAMP AREA FIRE SAFETY

- The groups shall bring its own fire safety equipment: a fire extinguisher at minimum (type ABC of 6kg) or foam fire extinguisher (type AB of 6 litre).
- Gas fires shall comply with applicable laws, and will be mounted leak free. Only to be used in open air, open tent or shelter. Be aware of sun, heating, fire and bumping it.

### NOISE / SILENCE DURING NIGHT

- Sound systems and megaphones are not allowed outside.
- Sound produced inside the building, must not be heard outside.
- Respect silence in the area between 22h00 and 08h00. Loading and unloading between these hours is not allowed.
- Do not disturb other guests and neighbours.

### NATURE AND ENVIRONMENT

- Do not damage trees or plants. Cutting living trees, or branches from, is prohibited. Axes and saws are forbidden in the forest.
- Always stay on the roads while in the forest. Residents must only use the dedicated forest area of Merkenveld.
- Do not dig holes or ditches.
- Keep the area clean. Do not throw stuff in the lake or stream.
- Residents must make every effort to minimise waste. All waste shall be sorted. For terms and conditions, and prices: see folder.

### GAMES

- Organise games in the play forest and camp grounds, not around the buildings or patio (at least no ball games).
- Inform us when organising evening and night activities.
- Do not use thumbtacks, clamps, nails, or screws, in walls, doors or wooden areas. Use paper masking tape instead.

### COOKING

- On arrival, the group leader will look over the inventory, and bring the signed list back to the reception one hour after arrival.
- External suppliers are not allowed to supply on site.
- Before departure, floors have to be mopped. All kitchen, eating, and cooking equipment must be cleaned.

### FULL BOARD

- The group will help cleaning, mopping the floor, and doing the dishes, as well as setting the tables.
- Before departure, all used areas shall be cleaned.

### WATER AND ENERGY

- There is no electrical plug sockets on the camp areas and forest. There is drinkable water.
- Consume water and energy with care. Overuse will be charged.
- Turn of the lights and heating in unused areas.
- Close doors and windows in heated spaces.